

Edinburgh Enlightenment Network

Edinlight Essay Prize

Terms and Conditions and Privacy Policy

THE COMPETITION

1. The Edinburgh Enlightenment Network Limited (Edinlight) is a not-for-profit private company limited by guarantee registered in UK Company number: SC737003
2. Edinlight will hold an essay competition for qualifying UK students.
3. At the competition's launch, Edinlight will announce a *proposition*. The *proposition* will relate to a contemporary topic.
4. Essays entered into the competition must be in two parts: the first arguing **for** the *proposition*, the second **against**.
5. Neither part may exceed 2,000 words (so no entry may exceed 4,000 words). There is no lower word limit.

IMPORTANT DATES

6. Dates for the 2023/24 competition:

1 November 2023	Competition opens
14 January 2024	Submission deadline
April 2024	Winners announced

WINNERS AND PRIZES

7. Entries will be appraised, and winners selected by Edinlight's Competition Committee in conjunction with the Judging Panel.
8. Prizes will be awarded as follows:
 - a. The winning essay will win a cash prize of £10,000.
 - b. Two runners-up will each win a cash prize of £1,000.
 - c. At the discretion of the Competition Committee, a number of honourable mentions will win a cash prize of £250.
9. All prizes will be paid only in British pound sterling. The prize will be issued only by bank transfer to a UK bank account registered in the name of the winning entrant. Proof of account ownership may be requested before a transfer is made.

ELIGIBILITY

10. The Edinlight Essay Prize is open to UK residents, including residents of the Isle of Man and the Channel Islands, matriculated or enrolled as an undergraduate at a UK university on the Submission Deadline. Proof of identity and eligibility may be requested.
11. Entrants can only enter individually and not as part of a team.

12. Each entrant may submit only one essay.
13. Entrants must supply full details as required and comply with all rules.
14. Entries should be submitted in English.
15. Entries must be authored by the entrant. Plagiarism or the use of AI will result in disqualification.
16. Ineligible, obscene or fraudulent entries will be automatically disqualified. Following standard practice, the Competition Committee may undertake background checks (including searches on public websites and social media platforms) of finalists. Information discovered or that may have been disclosed by the entrants themselves will inform the decision as to the eligibility of entries. Disqualification will not be automatic but the decision is in the sole discretion of the Competition Committee.

ESSAY STRUCTURE AND FORMATTING

17. Entrants should follow the [Guide for Entering](#), to ensure all the aspects of entering the competition are correctly in place.
18. The document must be in .docx format, as the Essay Template provides. Entries received in odd formats may be discarded.

JUDGING CRITERIA

19. The Judging Panel will be appointed by the Competition Committee and will be made up of a guest panel of judges.
20. Entries are assessed according to the following Judging Criteria:
 - a. Persuasiveness of both arguments
 - b. Quality of writing
21. The Committee may contact any entrant via email or telephone if such a need arises.
22. The Competition Committee will endeavour to contact all winners by email or telephone prior to their names being publicly announced.
23. Prizewinners will be announced on the “Winners Announced” date. See the Important Dates section above.
24. The judges’ decision is final and no correspondence will be entered into. The judging will be fair and independent.

ADMINISTRATION AND COMMUNICATION

25. Entries must be submitted no later than the Submission Deadline. See the Important Dates section above.
26. Entries must be emailed from a university email address owned by the entrant. It is likely that any incoming emails that are not from .ac.uk addresses will be filtered out and discarded.
27. By entering the Competition, the entrant agrees to their name and university being published.
28. An entrant may withdraw if they have already submitted an essay. Withdrawal prevents future resubmission for the current prize cycle, but does not prevent entry to a competition in a future year. To withdraw you must send an email with the word WITHDRAW in capitals as

the subject using the same email address that you entered with.

29. The Competition Committee is responsible for administering the competition and prizes, and can refuse entry for any reason it decides. The Competition Committee reserves the right to cancel this competition at any stage, if deemed necessary in its opinion, or if circumstances arise outside of its control.
30. The entrant understands and agrees that the Edinburgh Enlightenment Network (or any of its affiliates or partners) is not responsible for any loss or damage in relation to this competition, to the fullest extent under the law.
31. These rules and the entry submitted shall form a contract which is governed by the laws of Scotland and the jurisdiction of the courts of Scotland.

COPYRIGHT

32. Entrants keep the copyright in their work but grant to the Edinburgh Enlightenment Network Limited and its licensees a perpetual non-exclusive royalty-free licence for all uses in all media including, but not limited to, to perform, publish, broadcast, podcast and post the entry online and on any other platforms yet to be envisaged.
33. Entries may be published by the Edinburgh Enlightenment Network Limited and national media or other content providers. The rights for publication will be non-exclusive, with no bar on publication rights elsewhere. The entrant retains the moral right to be identified as the author of their work. This licence will be deemed to include all the necessary rights and permissions to enable such use by the Edinburgh Enlightenment Network Limited to fulfil the award and to complete the administration of this prize. By submitting an essay the entrant agrees that the Edinburgh Enlightenment Network Limited may in its sole discretion edit, adapt or abridge it for the purposes of broadcast and all other activities set out above.

Privacy Policy

It is important that you read this policy so that you are aware of how and why we are using such personal data. This privacy policy describes how we collect and use personal data about you during and after your relationship with us, in accordance with data protection law.

Why are we doing this and how can you participate?

We are asking undergraduate students of UK universities to submit an essay. The winners will win cash prizes.

Your personal data will be collected by email or by phone.

Entrants may be invited to participate in various activities to promote and share their essay.

What personal data will we collect and how will we use it?

We will use the personal data listed below to:

- administer the awards,
- obtain the relevant permissions,
- communicate with you on matters relating to the awards, and,
- publish information about you and your entry.

Personal data

The Edinburgh Enlightenment Network will collect and process the following **personal data** about you:

- Your first name and surname
- Your email address and phone number
- Your university
- Your submission

And if you are prizewinner, additionally:

- Your nationality/residence
- Your bank details of a UK registered bank account to facilitate payment of any prize, and any further information required to make a bank transfer to you.

Background checks

The Edinburgh Enlightenment Network may also carry out further background checks on the entrants, such as online and social media screening checks. The Edinburgh Enlightenment Network will use the personal data processed as part of background checks to verify you meet the eligibility criteria and do not bring the competition into disrepute.

Who is the Data Controller?

The Edinburgh Enlightenment Network is the “data controller” of your personal data. This means that the Edinburgh Enlightenment Network decides what your personal data is used for, and the ways in which it is processed. For the avoidance of doubt, your personal data will be collected and processed solely for the purposes set out in this privacy policy. As the data controller, the Edinburgh Enlightenment Network has the responsibility to comply, and to demonstrate compliance with, data protection law.

Lawful basis for processing your personal data

For the purpose of running the competition, the lawful basis on which the Edinburgh Enlightenment Network processes the personal data is the administration and promotion of the essay prize.

The lawful basis on which the Edinburgh Enlightenment Network processes personal data for background checks is our **legitimate interest** in evaluating and assessing your application to ensure that we select entrants who are suitable for the awards. The Edinburgh Enlightenment Network has a legitimate interest to select appropriate entrants.

Sharing your personal data

The Edinburgh Enlightenment Network may work with third-party providers or individuals who help us to conduct this prize. This includes, but is not limited to the Judging Panel and the Competition Committee. These partners only use your personal data on behalf of the Edinburgh Enlightenment Network and not independently.

The following information will be shared with the judges:

- Your essay

Selected entrants' name, essay and university will be published.

Your personal data will not be shared with any other third parties unless required by the law.

Retaining your personal data

The personal data of the successful entrants will be stored by the Edinburgh Enlightenment Network for a period of two (2) years for review, regulatory and compliance purposes.

Any bank details will be deleted after the successful transfer of any winnings.

Entries, their author's names and the author's university will be retained and archived in perpetuity.

Your personal data will be stored in the UK and the EEA.

Your rights and more information

You have **rights** under data protection law:

- You can **request a copy** of the personal data the Edinburgh Enlightenment Network stores about you.
- You have the right to request that we **rectify** any inaccurate or incomplete personal data that we hold about you.
- You have the right to ask for the personal data we collect about you to be **deleted**, however there are limitations and exceptions to this right which may entitle the Edinburgh Enlightenment Network to refuse your request.
- In certain circumstances you have the right to **restrict** the processing of your personal data, or to **object** to the processing of your personal data.
- You have the right to ask that we **transfer** the personal data to you or to another organisation, in certain circumstances.

You can contact Edinburgh Enlightenment Network if you have questions or you wish to find out more details.

If you have a concern about the way the Edinburgh Enlightenment Network has handled your personal data, you can raise your concern with the supervisory authority in the UK, the Information Commissioner's Office (ICO) <https://ico.org.uk/>.

Updating this privacy policy

We will revise the privacy policy if there are significant changes to how we use your personal data.